

## DCUSA Change Proposal Form

This form is issued in accordance with Clause 10.5 of the DCUSA.

Completed forms should be returned to [dcusa@electralink.co.uk](mailto:dcusa@electralink.co.uk) for assessment by the DCUSA Panel. Failure to complete all parts of the form may result in it being rejected by the DCUSA Panel.

PART A – Mandatory for all Change Proposals

PART B – Mandatory for Non Charging Methodologies Proposals

PART C – Mandatory for Charging Methodologies Proposals

PART D – Guidance Notes

### PART A - MANDATORY FOR ALL CHANGE PROPOSALS

Document Control	
CP Status	Standard
CP Number	DCP 111
Date of submission	11/11/2011
Attachments	
Originator Details	
Company Name	Electricity North West Limited
Originator Name	Tony Savka
Category	/ DNO /
Email Address	Tony.savka@enwl.co.uk
Phone Number	07740378343
Change Proposal Details	
CP Title	E billing for site specific bills.
Impacted parties	Suppliers + IDNOs+DNOs
Impacted Clause(s)	Billing And Payment.
Part 1 / Part 2 Matter	Part 2
Related Change Proposals	N/a
Change Proposal Intent	
To Mandate the use of E billing for all HH site specific billing. ( sending and receiving of 2021 flow ) This change is NOT intended to cover D02026 remittancing at all.	
Business Justification and Market Benefits	
<p>A small number of HH bills are still being sent out on paper invoices which delays the receipt of the invoice thus reducing the validation window available. Producing a small number of paper invoices is uneconomical when the technology is already in place to send an electronic dataflow (E-billing). The cost for a supplier to use the e-billing service would be £475 per annum (already verified with NeilMckeown@electralink.co.uk) with up to 100 sites being processed/supplier for this costing ( this would capture all small suppliers billing activity)</p> <p>Benefits to the supplier are as follows;</p> <ul style="list-style-type: none"><li>• Direct saving on resources as reduced validation required.</li><li>• Reduction in transcription errors, inputs errors and data input as this will no longer be manual input.</li><li>• Reduction in disputes and verification as the data provided is all from dataflows and no manual input.</li><li>• Reduction in timescales from production to receipt of e-billing than paper invoices.</li></ul> <p>More time to validate the invoice.</p>	

- Eliminates paper mail /invoice handling from the organisations.
- Also reduces invoice storage and archiving.

Additionally Electralink have a D flow master tool which helps new entrants to understand the new flows which is a free service.

### **Proposed Solution and Draft Legal Text**

To mandate the sending and receiving of the D2021 flow in the instances of HH billing.D2021 going from Distributor to supplier.

#### **Submission of Account**

44.2 As soon as is reasonably practicable after the end of each charging period, the Company shall submit to the User an account specifying the Use of System Charges payable for the whole or any part of that charging period. Such account shall be based on data provided in accordance with Clause 43.6.

44.3 Where the data referred to in Clause 43.6 is not available, the Company may use estimated data prepared by the Company to determine an account. Where an account is based on estimated data, the account shall be subject to any adjustment which may be necessary following receipt of actual data.

If the site is HH then the invoice type will be electronic 2021.

### **Proposed Implementation Date**

Next release following Approval.

### **Impact on Other Codes**

Please tick the relevant boxes and provide any supporting information.

BSC	<input type="checkbox"/>
CUSC	<input type="checkbox"/>
Grid Code	<input type="checkbox"/>
MRA	<input type="checkbox"/>
Other	<input type="checkbox"/>
None	<input type="checkbox"/>

If other please specify

### **Consideration of Wider Industry Impacts**

**As the volumes of HH sites increase in the future potentially with new meters and tariffs then the savings will be more apparent to all parties.**

### **Environmental Impact**

Remove the use of paper invoices for HH billing.

<b>Confidentiality</b>
N/a

## **PART B – MANDATORY FOR NON CHARGING METHODOLOGIES CHANGE PROPOSALS**

<b>DCUSA Objectives</b>
<p><u>General Objectives:</u></p> <p>Please tick the relevant boxes.</p> <p><input type="checkbox"/> 1 The development, maintenance and operation by the DNO Parties and IDNO Parties of efficient, co-ordinated, and economical Distribution Networks</p> <p><input type="checkbox"/> 2 The facilitation of effective competition in the generation and supply of electricity and (so far as is consistent therewith) the promotion of such competition in the sale, distribution and purchase of electricity</p> <p><input type="checkbox"/> 3 The efficient discharge by the DNO Parties and IDNO Parties of obligations imposed upon them in their Distribution Licences</p> <p>x<input type="checkbox"/> 4 The promotion of efficiency in the implementation and administration of this Agreement</p>
<b>Rationale for better facilitation of the DCUSA Objectives identified above</b>
<p>Previous discussions have taken place within the SIG group over the issues of paper bills in low quantities from an administrative logistic view.</p> <p>A number of distributors have expressed concerns over producing a hand full of paper invoices for individual suppliers.</p> <p>Suppliers have expressed concerns over receiving low numbers of invoices from IDNos when e-billing is available.</p>

## PART C – MANDATORY FOR CHARGING METHODOLOGIES PROPOSALS

### DCUSA CDCM Objectives

Please tick the relevant boxes.

#### CDCM Objectives:

- ☐ 1 that compliance by each DNO Party with the Charging Methodologies facilitates the discharge by the DNO Party of the obligations imposed on it under the Act and by its Distribution Licence
- ☐ 2 that compliance by each DNO Party with the Charging Methodologies facilitates competition in the generation and supply of electricity and will not restrict, distort, or prevent competition in the transmission or distribution of electricity or in participation in the operation of an Interconnector (as defined in the Distribution Licences)
- ☐ 3 that compliance by each DNO Party with the Charging Methodologies results in charges which, so far as is reasonably practicable after taking account of implementation costs, reflect the costs incurred, or reasonably expected to be incurred, by the DNO Party in its Distribution Business
- ☐ 4 that, so far as is consistent with Clauses 3.2.1 to 3.2.3, the Charging Methodologies, so far as is reasonably practicable, properly take account of developments in each DNO Party's Distribution Business

#### General Objectives:

- ☐ 1 The development, maintenance and operation by the DNO Parties and IDNO Parties of efficient, co-ordinated, and economical Distribution Networks
- ☐ 2 The facilitation of effective competition in the generation and supply of electricity and (so far as is consistent therewith) the promotion of such competition in the sale, distribution and purchase of electricity
- ☐ 3 The efficient discharge by the DNO Parties and IDNO Parties of obligations imposed upon them in their Distribution Licences
- ☐ 4 The promotion of efficiency in the implementation and administration of this Agreement

### Rationale for better facilitation of the DCUSA Objectives identified above

#### CDCM Objectives:

#### General Objectives:

### Has this issue been discussed at any other industry forums? If so please specify and provide supporting documentation

## PART D – GUIDANCE NOTES FOR COMPLETING THE FORM

<b>Data Field</b>	<b>Guidance</b>
<b>Attachments</b>	Append any proposed legal text or supporting documentation in order to better support / explain the CP.
<b>Change Proposal Intent</b>	Outline the issue the CP is seeking to address. Please note that the intent of the CP cannot be altered once submitted.
<b>Confidentiality</b>	Clearly indicate if any parts of this Change Proposal Form are to remain confidential to DCUSA Panel (and any subsequent DCUSA Working Group) and Ofgem
<b>CP Status</b>	A CP may be deemed 'urgent' in accordance with Clause 10.4.8 of the DCUSA. The proposer should give supporting reasons.
<b>DCUSA General Objectives</b>	Indicate which of the DCUSA Objectives will be better facilitated by the Change Proposal.
<b>DCUSA CDCM Objectives</b>	Indicate which of the DCUSA CDCM Objectives will be better facilitated by the Change Proposal. Please note that a CDCM change may also facilitate the DCUSA General objectives.
<b>Draft Legal Text</b>	Insert proposed legal drafting (change marked against any existing DCUSA drafting). The Change Proposal Intent will take precedence in the event of any inconsistency.
<b>Environmental Impact</b>	Indicate whether it is likely that there would be a material impact on greenhouse gas emissions as a result of the proposed variation being made. Please see <a href="#">Ofgem Guidance</a> .
<b>Impact of Wider Industry Change</b>	Indicate whether this Change Proposal will be impacted by or have an impact upon wider industry developments. If an impact is identified, explain why the benefit of the Change Proposal may outweigh the potential impact and indicate the likely duration of the Change.
<b>Part 1 / Part 2 Matter</b>	A CP must be categorised as a Part 1 or Part 2 matter in accordance with Clause 10.4.7 of the DCUSA. All Part 1 matters require Authority Consent.
<b>Proposed Implementation Date</b>	The Change can be implemented in February, June, and November of each year.
<b>Proposed Solution</b>	Outline the proposed solution for addressing the stated intent of the CP. The Change Proposal Intent will take precedence in the event of any inconsistency. A DCUSA Working Group may develop alternative solutions.
<b>Rationale for DCUSA Objectives</b>	Provide supporting reasons and information (including any initial analysis that supports your views) to demonstrate why the CP will better facilitate each of the DCUSA Objectives identified.
<b>Related Change Proposals</b>	Indicate if the CP is related to or impacts any CP already in the DCUSA or other industry change process.